



NORTHWEST FLORIDA STATE COLLEGE

Memo

To: Board of Trustees
From: Dr. Devin Stephenson, President
Date: November 28, 2023
Re: Professional Pilot Technology Course Fee Adjustment

In accordance with Florida Statutes §§ 1009.23, the Board of Trustees is authorized to establish fee schedules for user fees and fines relating to facilities and equipment use. Such user fees and fines shall not exceed the cost of the services provided and shall only be charged to persons receiving the service. The College publicly notices proposed changes to course fees prior to presenting them to the Board of Trustees for review and approval before course fees are applied to classes in future terms and charged to students. The College strives for precision when projecting and recommending course fees to ensure that the revenue generated by the course fees and the expenses of services provided and related consumables for the course are net neutral. The purpose of course-specific fees is to ensure that consumables and equipment costs which occur only for students enrolled in that course are charged at a rate that aligns with any expenses unique to students' participation in that course. Through these course fees, the College can assure that students have access to all resources necessary to satisfactorily complete the course and are aware of related financial obligations prior to enrollment. A goal in course fee adoption is to limit changes to once per year when the College' budget is adopted annually in June; however, in rare cases, it may be necessary for the College to bring forward additional course fee recommendations to ensure appropriate alignment of course fees with variable costs of consumables, and this may be an increase or decrease of fees as appropriate so that the College can remain net neutral for revenue and expenses for course fees and related consumables.

This memo is to inform you of changes to course fees in the Professional Pilot Technology program. Increased fuel and equipment costs have resulted in proposed increases in charges to the College for flight hours. In order for the College to maintain a net-neutral status for these costs, an increase in course fees for flight hours is necessary. Proposed course fees will align with the updated fee structure delivered by multiple flight training providers, which would provide additional options to students. The College intends to update course fees on the following courses with a \$2,000 initial course fee to cover students' first block of flight hours:

Course	Title	Fee Code	Fee Description	Fee Type	Proposed Fee
ATF 1100L	Private Pilot Flight	2047	Flight Fee	FLAT	\$2,000
ATF 2305L	Instrument Pilot Flight I	2047	Flight Fee	FLAT	\$2,000
ATF 2201L	Commercial Flight I	2047	Flight Fee	FLAT	\$2,000
ATF 2202L	Commercial Flight II	2047	Flight Fee	FLAT	\$2,000
ATF 2203L	Commercial Flight III	2047	Flight Fee	FLAT	\$2,000
ATF 2500L	Certified Flight Instructor	2047	Flight Fee	FLAT	\$2,000
ATF 2530L	Certified Flight Instructor Instrument	2047	Flight Fee	FLAT	\$2,000
ATF 2400L	Multi-Engine Flight	2047	Flight Fee	FLAT	\$2,000

As fees are expended, students will add funds to their account.

Pending Board of Trustees approval, the new fees will be in effect for Spring 2024 classes. The College is working to establish new contracts with FTPs that outline fee adjustments (increases or decreases) prior to each fall semester in conjunction with other course fee changes.

RECOMMENDATION:

The Board of Trustees approves the Professional Pilot Technology fee changes effective for the Spring 2024 semester, as presented.